

HELPFUL HINTS FOR REGISTERING (continued)

- ▶ *Register/add your highest priority, single section courses first followed by your highest priority courses with multiple sections. This will reduce time conflicts with your high-priority courses.*
- ▶ *If you forget your PIN number, you must go to the Office of Academic Records and Summer School with a photo ID or you may call the office at 724.738.2010. PIN numbers will not be released over the phone.*
- ▶ *Students will be permitted to access the system after their assigned registration date and time as often as they wish, whenever they wish.*
- ▶ *Students will not be permitted to drop/add courses after the last day of drop/add week.*
- ▶ *Don't forget to drop/add labs or recitations that go with your lectures.*
- ▶ *Rock Talk will be busiest at the beginning of each hour, so if you are unable to access the system, wait 10-15 minutes before trying again.*
- ▶ *Additional information on registration may be found in the University's Master Class Schedule (<http://www.sru.edu/mcs>) or by calling your adviser, the Advisement Center (724.738.2009) or the Office of Academic Records and Summer School (724.738.2010).*
- ▶ *The following offices can "hold" your registration:*
 - Academic Records - 724.738.2010**
 - Admissions - 724.738.2015**
 - Health Services - 724.738.2052**
 - Multi-cultural Programs - 724.738.2700**
 - Parking - 724.738-4785**
 - Perkins Loans - 724.738.2064**
 - Student Accounts - 724.738.2088**
 - Judicial Programs - 724.738.2092**

If you have an obligation with any of these offices, please resolve the matter before your registration date.

SlipperyRock
University
www.SRU.edu
for a rock solid education

Academic Records and Summer School
1 Morrow Way
Slippery Rock, PA 16057
724.738.2010

Rock Solid ROCK TALK

Interactive Web site

Available 8:15 a.m. to 8 p.m.
Monday - Friday

ROCK TALK'S WEB SITE

<http://rocktalk.sru.edu>

You can now. . .

- ✓ Review your grades
- ✓ Generate your own enrollment certification letter
- ✓ Pay your bill
- ✓ Review and change your address
- ✓ Review and revise your class schedule
- ✓ Generate a Degree Audit Report (My Rock Audit)
- ✓ Review and print your account balance and financial aid statement
- ✓ Generate a tuition receipt
- ✓ Register for classes
- ✓ Create or change your Personal ID Number (PIN)

#3285- REV 9/09

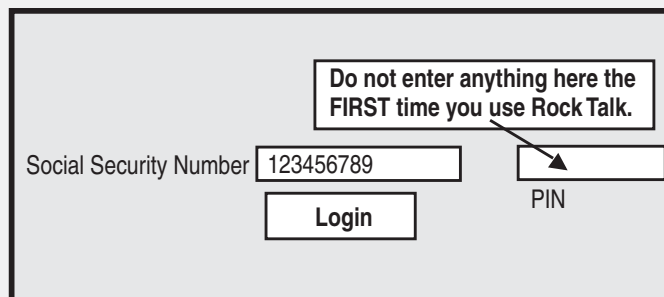
SlipperyRock
University™

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State System of Higher Education

SRU'S ROCK TALK INFORMATION SYSTEM

Accessing Rock Talk via the Web . . . <http://rocktalk.sru.edu>

If you are accessing Rock Talk **for the first time** via the Web, you should enter **ONLY** your Social Security number and click the "Login" button. Do **NOT** enter anything into the PIN box.



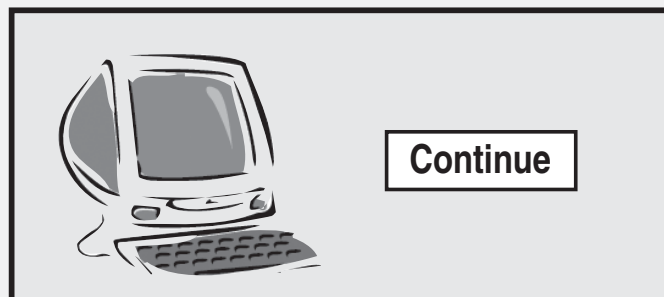
Do not enter anything here the FIRST time you use Rock Talk.

Social Security Number 123456789

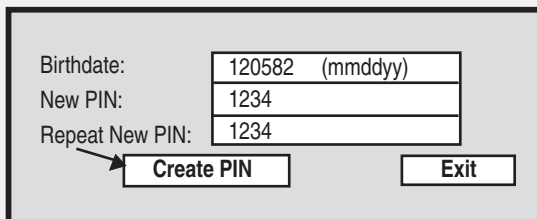
Login

PIN

You will then receive the following message . . . "Our records indicate that you need to create a PIN in order to access Rock Talk. You will be given the opportunity to do so when you click the "Continue" button below."



You will be instructed to enter your birth month, date and last two digits of your birth year (Example: 120582) and to create a new Personal Identification Number (PIN).



Birthdate: 120582 (mmddyy)

New PIN: 1234

Repeat New PIN: 1234

Create PIN

Exit

Congratulations! Once you have created your PIN, the next time you wish to access the Rock Talk system simply enter your Social Security Number and PIN and click the "Login" button.

HELPFUL HINTS FOR REGISTERING

- ▶ You do not have to use the Web to register and may still register for classes at any terminal on campus.
- ▶ Newly admitted freshmen and transfer students, as well as readmitted students, will not be permitted to register for their first semester of enrollment using the system.
- ▶ Undergraduate, degree-seeking students must meet with their academic adviser to review their plan of study, receive their Registration Access Code and complete a registration form/worksheet before accessing the system. Graduate, post-baccalaureate, evening and special, non-degree students are not required to use a RAC.
- ▶ Do not attempt to access the system before your assigned registration date and time.
- ▶ Make sure you have your Social Security number, PIN, Registration Access Code and a copy of the Master Class Schedule (<http://www.sru.edu/mcs>) with you when you register.
- ▶ The system may not be used to:
 - withdraw (W) from courses
 - register for courses which carry an unfulfilled prerequisite or corequisite course.
 - register for excess hours
 - register for internships, individual instruction and independent study course work
 - select the "Audit" or "P/NC" grading options
 - register for closed courses
 - drop basic competency courses
 - register for 500/600-level courses (undergraduates only)
 - register for graduate credit (undergrads and post-baccs only)
 - drop your final course(s) after the semester has started.

Forms/cards to complete these transactions are available in the Office of Academic Records and Summer School and must be processed at a computer terminal.

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