

# SHAWNA LESLIE

Campus Address:

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**OBJECTIVE** To obtain an internship in Safety Management in a manufacturing environment.

**EDUCATION** Slippery Rock University of Pennsylvania, Slippery Rock, PA  
Bachelor of Science in Safety and Environmental Management  
Expected Graduation: May 20xx  
Overall QPA: 3.3/4.0 Named to Dean's List 4 Semesters

<b>COURSE HIGHLIGHTS</b>	Safety Related Legislation & Compliance	Applied Ergonomics
	Hazardous Materials & Waste Management	Environmental Biophysics
	Injury & Damage Incidents Evaluation	General Chemistry I & II
	Comp Emergency Mgmt & Fire Services	Mgmt & Integration of Safety
	Risk Curtailment & Environmental Monitoring	

**RELATED EXPERIENCE** **Student Worker**, Environmental Health and Safety Department (September 20xx-Present)  
Responsibilities include checking fire extinguishers in all offices and buildings on campus, performing fire alarm tests, revising the emergency procedures manual, and giving presentations to students and community groups concerning environmental and safety issues.

**ACTIVITIES** **President, American Society of Safety Engineers** (20xx-Present)  
Responsibilities include active participation in executive and organizational meetings, organizing and planning a conference involving members from 7 colleges, a keynote speaker, and 8 concurrent workshops. Also served as Treasurer.

**President, Phi Kappa Sorority** (20xx-Present)  
Fund raising chairperson and community service chairperson. Responsibilities include recruiting new members, participation in Panhellenic Council, and completing and submitting monthly reports to the National Office.

**Phi Sigma Pi National Honor Fraternity** (20xx-Present)

**OTHER EXPERIENCE** The following part-time and summer jobs helped to finance my education, develop time management skills, improve telephone and communication skills, and taught me how to work in busy and stressful environments:

**Hostess/Waitress**, Slippery Rock Street Café  
(September 20xx-Present) Slippery Rock, PA

**Public Relations/Customer Service Representative**, Clover Video  
(Summers 20xx & 20xx) Pittsburgh, PA

**Contribution Solicitor**, Slippery Rock University  
(January-May 20xx) Slippery Rock, PA